



## Accounting Manager Position

### **About Fathom Events**

Fathom Events (AC JV, LLC) is the leading domestic distributor of event cinema owned by the three largest North American exhibitors, AMC, Cinemark and Regal Entertainment Group. Over 125 high-profile nationwide entertainment events are distributed annually through Fathom's extensive network including live performances of the Metropolitan Opera, dance and theatre productions, sporting events, concerts, studio premieres, classic films, original programming, faith-based events and more. Each event provides audiences with exclusive access to live Q&As, backstage footage and never-before-seen content, creating an ultimate VIP experience for more than 4 million fans per year. Our live digital broadcast network is the largest cinema broadcast network in North America, bringing live and pre-recorded events to 887 locations and 1,354 screens in 181 Designated Market Areas®.

Headquartered in Greenwood Village, Colorado. Fathom Events embraces an entrepreneurial culture and employs a focused business model. We believe these elements of our business create close alignment with our clients, attract talented professionals and lead to challenging and constructive work environments.

Website: [www.Fathomevents.com](http://www.Fathomevents.com)

### **Summary**

This growing and successful organization is seeking to add a dynamic Accounting Manager to lead its accounting function. Reporting to the Chief Financial Officer, the ideal candidate will be team-orient, with demonstrated people management and leadership skills, possess the highest level of integrity, and exhibit strong interpersonal skills.

In this hands-on roll, you will manage a wide variety of tasks daily, consistently meet deadlines, supervise and manage a team of two (2) and possess a good grasp of US GAAP and management accounting. Overall responsibilities include supervising and performing all accounting and financial reporting, accounts payable, payroll, billing, credit and collections, and project accounting.

The initial responsibility on day one will be to bring the outsourced accounting function in-house during the first part of 2018. Once this is accomplished, this position will be well position to leverage the knowledge gained to implement internal controls and procedures and implement efficiencies in the accounting, reporting, budgeting and strategic planning process of the company.

Position responsibilities will include the following:

- Lead the monthly, quarterly and annual accounting close process
- Ensure account reconciliations are completed timely and are up to date
- Ensure the monthly reporting packages are prepared timely, accurately and completely
- Gain a comprehensive understanding of all operational aspects of the accounting close process
- Manage and strive to improve the internal controls over the accounting close process
- Work with external auditors on the annual audit and outsourced tax return professionals

- Perform ad hoc reporting requests as required
- Manage the outsourced state sales tax return process with goal to bring in-house in the future

Employees of Fathom Events sit together in an open floor plan, offering a collaborative work environment and exposure to multiple areas of the business. Any employment offer made by Fathom Events will be subject to background checks. Applicants may also be asked to supply personal and professional references.

### **Knowledge, Skills & Experience**

1. Bachelor's degree in accounting with history of academic achievement; CPA (active) strongly preferred, CGMA is helpful
2. Combination of public accounting and progressive industry accounting experience required. Looking for someone who is confident they can grow into the number 2 financial role of the company
3. Proficiency in Microsoft Dynamics GP 2015/2018 or other accounting software required
4. Technical proficiency in Microsoft Office Suite including Word, Excel, PowerPoint and Outlook
5. Outstanding interpersonal skills and ability to communicate well in all forms (oral, written, etc.)
6. Ability to work independently, multi-task, and learn new tasks quickly
7. Extreme attention to detail
8. Strong work ethic; self-starter
9. Ability to work effectively in a team environment and within the company culture
10. Unquestionable integrity, ethics and credibility
11. Positive attitude

The above skills may be verified through the course of the interview and reference process.

### **Logistics**

This position is approved for immediate hire.

### **Compensation**

Competitive salary, discretionary annual bonus and benefits including 401K with company match.

### **Inquiries**

If you qualify, interested candidates should e-mail their resume, cover letter and salary requirements to [humanresources@fathomevents.com](mailto:humanresources@fathomevents.com). Submissions should reference "Accounting Manager" in the subject line and may be addressed to Chief Financial Officer. Submissions without salary requirements will not be considered.

*ACJV, LLC is an Affirmative Action/Equal Opportunity Employer.*

*All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of race, color, religion, sex, national origin, disability or veteran status or any other status protected by law.*